

**The ANDERSON ISLAND HISTORICAL SOCIETY BOARD MEETING
MINUTES for Wednesday April 10, 2019 in the Archival Building**

Board meeting called to order at 7pm by AIHS President Bob Bedoll

Quorum verified by Secretary Bobi Hughes

Agenda adopted as proposed

Approval of last month's Board Meeting Minutes by Bob Bedoll

Attendance:

Present: Todd Billett, Dick Throm, Ed Stephenson, Bobi Hughes, Bob Bedoll, Liane Heckman, Rick Anderson and Jeanne McGoldrick

Absent: Lynne Jacobsen, Peggy Hodge, Wayne Wallace, Kat Treichel

REPORTS

President's Report – Bob Bedoll

Policy Committee report -The policy committee met. Ed Stephenson reported on the progress of the review of AIHS policies. Great effort has been made to be consistent and clear in the format and policies. 1- 8 are basically done and have been reviewed to determine no conflict with others plus updated if necessary. If we can get comments from Rick and Wayne on loan procedures we will have it done too.

Review: Policy #1 is still open and needs Wayne & Rick's input.

#2-8 are complete and Ed will get them to Bob for the website.

#9 Ed & Jeanne to review

#10 Ed & Jeanne to review

#11 and 20 need review by Rick for any potential conflict
between the two.

#12 Ed & Kathy Bailey need to review this.

#13-20 (Balance of policies) will continue to be addressed by the committee.

Proposed Spending Guidelines Policy

This is still Bob's responsibility. We have a good spending policy guideline that is being followed. It is important to establish it for future generations. Ed is spending money on items pertinent to the Archival Building Annex/Shed.

Vice President/Ways & Means – Kathleen Treichel-absent

Report on filling the Vice President Position (by Jeanne McGoldrick); Liability Insurance for AIHS and other organizations

Jeanne updated the committee on the potential candidates for filling the VP position. Not successful at this time. She could use a few more names. The search continues. Several declined. Other suggestions: Glenn Robb, Carol Paschal.

The liability insurance coverage issue continues. At present it is suggested that guests sign in upon arrival and be issued a one day AIHS courtesy membership at no charge. If they sign on the list (their own signature) they are accepting a one day membership. Adopting this could circumnavigate the coverage problem. Other groups on the Island have done this according to Share and Care/Judy Olsen. This could work for us for similar events. Bingo is another issue that we need to address. Bingo (American Legion) is not sponsored by AIHS so we are not able to treat this similarly.

Public Information – Lynne Jacobsen-absent-information provided

Status of Bernice Recognition (with Peggy) Status of Signage Upgrade - no update

Lynne has ordered more information signs for the exhibits ie. egg room, picture of the barn being built and a map of the farm positioned by the Farmhouse. For the future possibly one to help point to trails.

Souder inputs - given to Bob Bedoll

Reader board update - Farm Days will be posted.

The board would like the public relations officer (Lynne Jacobsen) to investigate the size of the letters on the reader board to see if it could be made easier to see/read. Do we need a larger case?

Bob would like to get more permanent roadside signs for the potlucks. Permanent such as plastic or metal. The current size is good. The wording could be generic with no specific date defined.

Membership - We have approximately 200 members.

Jerry Simonsen has requested that someone sit down with him to help vet the lifetime membership list. The list will be forwarded to several board members in order to help verify accuracy. Jerry also volunteered to contact former members back(about 2 years). No update on that endeavor.

Discussion on the possibility for perks for AIHS members. Two tier pricing?
Example: reduction on Salmon Bake tickets or specific other events.

Discussion ensued. There is a limit to reductions as it is considered a “gift”.
Example: Simona Martinez and her baking class at the Community Club.

The suggestion deferred to the Salmon Bake Committee at this time.

Web site - no new activity

Education –*Peggy Hodge- information provided-absent*

(Educational programs, presentations, classes & events) Docents training and hours for 2019

Badges - docent badges are here for pickup. Warning: Do not use these magnetic badges if you have a pacemaker.

Docents now number 20.

NOVA field trip still on for May 2. There will be 7 docents working that day. The class arrives on the 9 am boat. Returns to Steilacoom at 12:30.

Farm Day - 10 Docents will be working. Will have the AB, Farmhouse, Coop 2, the Barn, the Logging museum open and staffed.

Thanks for the upload of the Docent information to the website.

AB Hosts for June - schedule for the board to have first chance to fill for June.
Please make sure I get the schedule back. Hope that they can fill quite a few slots.

Weekend Docent staffing for the farmhouse - ongoing
Weekend Staffing for the archival building- ongoing

2019 Potluck programs - Finished for this season. They will commence again in September

AIHS Archival Building Host or Hostess during Open Farmhouse Weekends

Qualifications:

1. Be a member of the Anderson Island Historical Society.
2. Be interested in sharing the Johnson Farm with the public.
3. Be available for 4 hours (or share a shift) on a Saturday or Sunday, when the farmhouse and farm are "open." Saturday, from 10-2:00; Sunday, from 12:00-4:00.
4. Use the docent code or your own.
5. Should be 18 or older.
6. Serve once a month - more or less,
7. Be able to share the posters and displays with the public.
8. Provide a farm map and recommend visiting the Johnson Farm buildings, including the Museum Store.
9. Put out "OPEN" sandwich boards in front of the AB. Sandwich boards kept

May 25- Farm Day - Covered

May 26 - _____

June 1 _____

June 2 _____

June 8 _____

June 9 _____

June 15 _____

June 16 _____

June 22 _____

June 23 _____

June 29 _____

June 30 _____

Operations and Facilities – Wayne Wallace

New Archival Building Annex (Rick & Ed)

Coop 2 Windows - on order

More chairs are needed for the upcoming weddings. Ed will check Costco for pricing and order.

Farmhouse Discussion:

Clean Crawls will be contacted when Wayne returns to do the work in the attic.

Heat pump - Vista has been contacted per Rick. It is suggested that Karen Stephens do a walk through with him. Rick will contact Karen. Hopefully, Vista will be available in the next few weeks.

Windows - Wayne thinks he has found someone (no name supplied) to do some window repair. He will meet with Wayne upon Wayne's return.

Water - No plans to repair the drain in the sink. Water will remain off.

Wayne's List

Sawmill - soon

New roofs for sheds - waiting on Glenn Robb

Roof over tractor display - Do we really want this? It is deemed better to leave as is and spray the metal with the proper preservative. It is agreed to be a good decision.

Metal roof over thick & thin mill - no need if the Archive Annex/Shed is built.

Gem car storage building- no discussion

Ed has a request from Melissa Anderson to remove the non-load bearing partial wall in Coop #2 that has been used in the display of the photo contest. The Curator is hoping for more light by its removal. Additionally, reinstall the door that was taken away. Liane was asked permission. Granted. Please keep the wall should it be needed. Wayne and Melissa Anderson will work this out.

Another request from Ed/Melissa Anderson is to improve lighting in Coop 2 just before going into the Lois Scholl room and the area of the Loom. The Board has passed the issue back to Wayne and Melissa to solve.

Gardens-Sue Huseby - no update

- **Archives- Rick Anderson**
Archival report and committee status
- There was no archival meeting today due to a meeting in Seattle with the Swedish/Finn Historical society information/archival research. A Swedish man was interviewed who was an expert on emigration. He talked about an hour about why a person would leave to come to the US, what conditions were like there and that sort of thing. Very interesting and informative.
- Building Donor Plaque - It turns out we need a bigger plaque. It should still fit in the original designated space.
- Research was done by Beau on how to digitize books and the cost associated. Specifically, ISLAND MEMOIR was discussed since we do own the copyright. Discussion followed. A motion was made by Rick to allow ISLAND MEMOIR to be digitized with the goal to sell it on Amazon Kindle. Motion was 2nd by Ed Stephenson. Passed unanimously.
- Display Status - Melissa Anderson is back working in Coop 2 now that it has warmed up.

Movie update: The Movie filming has begun. Ed and Jim Battishill have been filmed by the crew. As well, Bob Bedoll, Walt Johnson and John Larsen talked about the experience of building the Archival Building.

Inventory/Cataloging Status

Joan Curtis (Steilacoom Museum Curator) with Questers from Steilacoom (8 total) visited The Island on 4-9-19. Kathy opened the gift shop. They enjoyed their visit and Marion berry pie made by Jeanne. They are sending a donation.

- Farmhouse Vision and Plan -
- Karen Stephens is the official Curator and Procurator of the Farmhouse with help from Beau Barclay. They are going to go through and inventory the items. She may possibly contribute a little more to the Farmhouse vision and planning even though she wasn't particularly involved when they did that. She's been cleaning the Farmhouse and knows it like the back of her hand. She may have a few things to contribute to that plan. Rick has applied for a \$15,000 local community grant for the Farmhouse budget which will partially fund the heat pump which is already installed in the gift shop and also for the Farmhouse (installation pending), paid for in the 2018 budget. It was done through our two state representatives. Rick was advised that the money would be forthcoming in the State budget in the next fiscal season. That does not mean the budget has been approved but they have done the best for us. Rick thinks we have a pretty good chance of getting the money.
- Acquisitions - Liane Heckman
- A few books were donated today by the Swedish Finns. They will be put in the Library.
- The Schoolhouse clock has been cleaned, repaired and keeps accurate time. It is ready to be placed. The appropriate place is in the schoolhouse exhibit called the "museum" near the kids desks from the old schoolhouse in Coop #1.
- A doll made by Bernice Hundis was donated. It will be located in the Farmhouse near the quilting area.
- Rick also reported he discussed borrowing Evelyn Morrison's extensive collection of pictures of Island events from her family. Mary (her daughter) seemed to feel that would be really good. AIHS would scan them and then return. It would be documentation of the early 1970's to about 1995.

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- **Archival Building Report - Ed Stephenson Building Status**
- The Archival Building is in good shape.
- Rick and Ed have been working on the Archival Annex building and visiting Pierce County to establish the “how do we know a permit will be approved ?” Many hours, meetings, drawings and opinions from different individuals. They were trying to determine IF the building would be permitted outright? Would we need a variance etc. They were told “no” the building was not able to be permitted outright. Another person told them that was incorrect information and they had the option of submitting a site specific information letter. The charge \$610.00, then request for more data. Rick indicated we just want to know IF we can apply for the permit outright! Finally, Rick ended up talking to Cory Regan who determined it was permitted outright and waived the \$610 fee. We are now set up with what is called “middle standard”.
- We are exempt from the fire flow since the building is not inhabitable. Now we need the calculations and drawings from the supplier.
- The supplier bid on the Archival Annex/Shed will run out on 4-12-19. A check needs to be delivered to Metalwork Specialties (Jerry-in Fife, WA) for 20% by then for \$6200.00 to receive the plans/drawings and engineering analysis. These plans are only for the foundation up. AIHS has to do the foundation drawings ourselves. Bob is willing to deliver the check. (That paperwork is available when the deposit is delivered).
- Pictures of similar metal buildings were shown on the screen. There is not local building to actually go see. Most of the installations are in Eastern Washington.
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- **Community Services and Events – Jeanne McGoldrick 2019 Events**
 - 5/25 is Farm Day and grand opening at the Barn. There will be kids games, food, the Plant sale and Garden Market.

- The Salmon bake is coming along fine. Last meeting was April 8. Things are lining up.
- A Beer garden was discussed. A permit has to be applied for early.
- Multiple events for Summer: See the AIHS website for a listing of upcoming events and dates. andersonislandhs.org

Treasurers Report – *Todd Billett* Financials for last month /quarter

Todd reviewed the printout of the budget and balance sheet through March 31, 2019.

Jeanne McGoldrick called for a motion that the quarterly financial report be approved. 2nd by Ed. Passed unanimously.

Secretary's Report – *Bobi Hughes*.

Monthly Task List

- task list -verified from the Annual Tasks & Events listing. All April tasks current.
- calendar to be printed last Wed of month

- **NEW BUSINESS AND MEMBER OPEN FORUM**
- No new business
- Meeting adjourned 8:45pm by Bob Bedoll, President

Officers: Bob Bedoll, President

Ed Stephenson, Past President

Kathleen Treichel, Vice President

Bobi Hughes, Secretary

Todd Billett, Treasurer

Directors: Rick Anderson, Archives

Peggy Hodge, Education

Lynne Jacobsen, Public Information

Jeanne McGoldrick, Events & Community Services

Wayne Wallace, Operations & Facilities

Sutton Stephens, Director Emeritus

Museum: Kathy Bailey

Leslie Lamb

Committee Chairs & Task Managers:

Liane Heckman

Jane Groppenberger

Sue Huseby

Marsha Howells

Jerry Simonsen

Dick Throm

Dave Hummel