

ANDERSON ISLAND HISTORICAL SOCIETY BOARD MEETING MINUTES

May 9 , 2018 7PM AT ARCHIVAL BUILDING

Call to Order and Verification of Quorum

Adoption of Agenda

Approval of Last Month's Board Meeting Minutes Approved Unanimously

Attendance: Lynne Jacobsen, Liane Heckman, Dick Throm, Rick Anderson, Bob Bedoll, Wayne Wallace, Patrick McGoldrick, Peggy Hodge, Bernice Hundis, Ed Stephenson, Kathleen Treichel, Jeanne McGoldrick

President's Report – Bob Bedoll

- Goals 2018 - Review of goals handout provided by Bob Bedoll
- President's goals:
 - Provide leadership to fulfill the AIHS Vision and Mission.
 - Ensure everyone meets their goals.
 - Transform the AIHS collection of buildings and artifacts into a cohesive and compelling showplace depicting Anderson island history and the life of a working farm in the early 20th century.
 - Nurture and engage the AI community (and improve our financial reserves) through our events.
 - Maintain fiscal viability (stay in the black)

Public Information – Lynne Jacobsen

- Sounder inputs will be in before Friday the 11th
- Reader board update - Sutton updates this
- **Lynne** to work with Kathy to create signage for when the Museum is open
- Review of public info goals for 2018
 - Publish two newsletters each year (spring/summer, fall/winter). Increase emailed newsletters.
 - Monthly Sounder articles.
 - Posters and communication plan for every event.
 - Maintain and build our membership base.

Education –Peggy Hodge

- Docents training and hours - 3 new and 12 total
 - Sat 10-2 change of hours
- September Potluck Program-Sept 2018
 - Speakers have been an issue nothing yet
- October Potluck Program-October 2018
- Review of goals
 - Increase the number of docents from 12 to 20 by summer. Offer training sessions (group and individual) and the chance to “shadow” seasoned docents.
 - Increase docent effectiveness at the Farm - offer full tours featuring the archival building and displays, Farmhouse, farm buildings or single venue
 - Locate and invite qualified and interesting speakers for the 5 monthly potlucks needing presenters.
 - Keep information flowing to the website, Sounder, AI app, store docents news and “farm tours.”

- Create a new brochure for visitors that includes a map of the buildings for individual touring.

Operations and Facilities – Wayne Wallace

- Farm Sale - List of items in general categories Lynne send to board
 - Need to find a way to approve this (RA)
 - All items corralled in the barn, rather than list, board needs to look and make decision on selling or not.
- Wayne's Top 10
 - Orchard
 - Arbor is going up
 - Sidewalk project in June
 - Dave Jacobsen looked at heating at farmhouse, and old heater was condemned and electric heater could be upstairs
 - Janitor asks do we want it scrubbed professionally
- Review of goals - set up a sawmill and farm sale 2018
 - Enhance and improve the farm
 - Open the barn to public events.

Archives - Rick Anderson

- Archival report and committee status Review of 'Throw-away' pile
- Art Gallery proposal - Library room could be assembled from art on Anderson Island, something that we are in agreement on and working out the details. Potential project commission of Peter Puget sailing into Oro Bay. Perhaps use some of the grant money on this commission/project.
- Library Contents - Book contents, books should be about history, Anderson Island, Pierce, South Puget and Washington State. Some books, garden books,
- Coop 2 curator - Melissa will coordinate most of this except veterans. We need someone else for a maritime museum. (name for consideration Mike Wright)
- Coop 2 - Discussion about a motion that we deaccession the items outside the barn and the items identified in Coop 2 by ribbon and in the building here, and 2 weeks to sign off, and if you object for deaccessioning,
- **Motion made by Rick Anderson to approve for deaccession the items that have been identified by ribbon, at the barn and on the table inside the Archival building, with the understanding that if any board member, objects to items being deaccessioned they will be kept. 2nd by Patrick McGoldrick, motion passes unanimously**
- Pierce County and South Sound Heritage, we will notify them of items, so highest priority is to the donor, then public education (Museums) and then sell the items.
- South Sound Heritage Association visit Wed 6/13
 - Could a few docents be available for this visit? Peggy action for docents to be here between 11-12
- Displays Status - 4 people promised to fill the cases, waiting for this.
- Inventory/Cataloging Status - moving along, although focus has been on farm day deaccessioning.
- Goals for 2018 -
 - Continue to grow the AIHS collection of artifacts relevant to the history of AI and the surrounding region.
 - Ensure the safety and preservation of all materials.

- Establish a coherent system for proper storage, exhibition, and accessibility of all materials.
- Ensure all donors are appropriately recognized and thanked.
- Identify needs for specific artifacts and reach out to donors.
- Develop criteria for evaluating the appropriateness of new and existing assets.
- Lead the effort to convert the Archival Building to a successful museum, including populating the display cases and upgrading the explanatory materials.
- Lead the effort to turn each out-building into a small museum by defining a purpose and display philosophy for each building and developing a plan for each building's displays.
- Lead the effort to document and catalog all AIHS artifacts.

Archival Building Report - Ed Stephenson

- Building Status - great shape
- We had a recent memorial service, there were problems, John Larsen coordinated the event, feedback was given that certain things happened that were not allowed including smoking and drinking and level of noise. Suggestions for future use of the building for our benefit is to have a coordinator, we will write up a proposal for a coordinator, \$100 an event paid for by the person holding the event. Would be responsible from beginning to end, including abiding by the drinking rules. There are damages from time to time so having a coordinator there and having to pay a deposit, they would be more personally responsible. Private events deposit that can be returned if no damage. If the event is being coordinated by a historical society board member who has agreed to serve as the coordinator, wouldn't need a separate person. **Ed and Jeanne would come back with a proposal** for the board to adopt.
- Do we have a policy in place for members borrowing tables and chairs...need a sign up sheet and a policy statement or something that is signed **Ed** to draft.
- Due to a safety issue noticed during the concert we need to put a handrail in the middle of the stairs for safety issue, or a removable pipe with a decorative chain. No motion needed, **Ed to use volunteers** to make it so.
- Review of goals -
 - Continue to oversee and enhance the building; maintain the building for flexible usage, 26th Farm Day, hall will be full of items, next day is a memorial service.

Community Services and AIHS Events - Jeanne

- Met Monday evening, farm day is coming up
- **Jeanne Need to talk to Dave Hummel** about the gem car for seniors, it's not working right now.
- Memorial service day after farm day, Rick is covering this.
- Goals review
 - Successfully execute all AIHS events.
 - Spread the event coordination load among more members.

EVENTS

- Farm Day - May 26. (ok to have a silent Auction in the building for this)
- Garden Market Start (same day May 26)
- Anderson Class Reunion- June 23
- Salmon Bake - July 7
 - Need for this is a day of Food Line Supervisor (Jim Singer will help)
 - Commercial kitchen requirements for putting spices on ribs.
- AM Legion Picnic - July 28
- Island Arts Band Concert - Aug 11

- Apple Squeeze (October)
- Island Arts Film Festival in Sept 15
- September Potluck
- October Potluck
- Trunk or Treat Oct 31
- AIHS Annual Meeting (NOV 10)
- Open House Farmhouse Dec 3 or 10

Reminder to all: if you have an event, write it on the calendar, located in the office on the windowsill. Online calendar, get to that calendar from the website, so email Ed or Bob knows to put that on.

Ways and Means Report - Pat McGoldrick

- Insurance policy, getting a bill in June for new insurance co.
- Review goals,
 - maintain new insurance
- Insurance rider is in process still and not approved by AG yet

Treasury Report - Todd Billett

- Review of tax return review combines returns and goes with the gift shop in order to come up with correct tax return.
- Motion to approve the 2017 Tax Return for AIHS - made by Bob Bedoll, voted Unanimously
- Feedback Gross receipts and telephone number added as per Ed Stephenson
- Review goals - Donations sent with restrictions, make sure it is visible.
 - Maintain fiscal tracking and visibility.
 - Maintain fiscal viability.
 - Tighten up our tracking and approval of expenses and receipts.
 - Tighten up our tracking of donation requirements.

Secretary's Report - Kathleen Treichel

- May Task List - reviewed
- Goals reviewed Ensure timely distribution of the monthly board meeting minutes and bring the task list

New Business and Members Open Forum

- Gig Harbor museum has a round rock contest, \$100 to \$10 open to anybody.
- Brown's point has a fog horn you can blow in the keeper's cabin.
- Discussion about AICAB nomination - members are nominated by members of the board, Buzz is our nomination for the AICAB board, so we have until later this year to nominate a replacement for him.

The Meeting was adjourned at 9:01

Secretary's Note for this and future minutes, the blue sidebar was causing multiple issues when converting to appropriate file types for various software, therefore the list of Board members, Directors and Committee Chairs etc will be included on the following page as a stand alone page, as per Bob Bedoll, which could either be at the top of the minutes or at the bottom of them. This allows for less pages to be printed/read. Please let me know if you have a preference.

ANDERSON ISLAND HISTORICAL SOCIETY BOARD MEMBERS, DIRECTORS AND COMMITTEE CHAIRS

President - Bob Bedoll

Past President - Ed Stephenson

Vice President and Ways and Means - Pat McGoldrick

Secretary- Kathleen Treichel

Treasurer - Todd Billett

Directors:

- **Archives** - Rick Anderson
- **Education** - Peggy Hodges
- **Public Information** - Lynne Jacobsen
- **Events and Community Services** - Jeanne McGoldrick
- **Operations and Facilities** - Wayne Wallace
- **Director Emeritus** - Sutton Stevens
- **Museum Store** - Kathy Bailey, Leslie Lamb

Committee Chairs and Task Managers

- **Lois Scholl** - Bernice Hundis
 - **Acquisitions** - Liane Heckman
 - **Docents** - Peggy Hodge
 - **Landscaping** - Jane Groeppenberger
 - **Gardens** - Sue Huseby
 - **Food/Events** - Marsha Howells
 - **Specials** - Dick Throm
 - **Web** - Bob Bedoll
 - **Vehicles** - Dave Hummel
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