

**The ANDERSON ISLAND HISTORICAL SOCIETY BOARD
MEETING MINUTES for Wednesday May 8, 2019
7:00 p.m. in the Archival Building**

Board meeting called to order at 7pm by AIHS President Bob Bedoll.

Quorum (6) verified by Ed Stephenson.

Agenda proposed adding discussion for Quilt square for the barn. Agenda adopted as revised.

Last month's board meeting minutes approved by Bob Bedoll.

Attendance: Bob Bedoll, Ed Stephenson, Bobi Hughes, Todd Billett, Wayne Wallace, Liane Heckman, Lynne Jacobsen, Sutton Stephens, Jeanne McGoldrick, Dick Throm

Absent: Rick Anderson, Peggy Hodge

REPORTS

President's Report – Bob Bedoll

Policy Committee report- Committee: Bob, Ed, Dick, Bobi

Committee met 3 times. 12 policies have been completed by the policy review committee. They have been signed by Bob and posted on the website. 9 policies are waiting for input. Ed has been coordinating the data.

Wayne's response to 2008-1 Loan Policy re: equipment and materials. It was decided to postpone and review this as a committee when Wayne can attend a Policy Committee meeting.

The next Policy committee meeting has not been scheduled.

Proposed Spending Guidelines Policy for capital improvements

MAJOR SPENDING POLICY -POLICY NO. 2019-21

This will be policy 21. Designated number 2019-21

This is for any project estimated to cost more than \$7500. The guideline was found in the Municipal and Research for capital improvements in the State of Washington. The city of Steilacoom has been using this format. Three written estimates are to be submitted to the board with recommendation and rationale. The board may waive the written estimate under extraordinary circumstances. ie lack of 3 vendors. Motion made to adopt the policy to have 3 written estimates on a project over \$7500 by Bob Bedoll. 2nd by Lynne. No discussion. Adopted. Unanimous.

Vice President/Ways & Means – open

Report on filling the Vice President Position (Jeanne)

Jeanne is still trying to find a candidate for the VP position. Suggestions welcomed

Public Information – Lynne Jacobsen

Status of Bernice Recognition (with Peggy) They are still working on it but it is not ready yet. The pieces are there and mostly figured out. Karen Stephens will be involved in the placement.

Status of Signage Upgrade Part 2

The plan was to have the signage upgrade in place by farm days but it is not realistic now. They are not ordered so it will take a while. The signs should be here for the Salmon Bake. Part 2 will consist of signs for the Tahoma, egg room and the barn picture. Multiple signs will be needed. The the next phase needs to be designed for the pathway. AB sign is in the discussion phase. Do we need it or not. Ed will talk to Rick again.

Sounder inputs - Inputs need to be to Lynne by the 15th of each month.

Reader board update- comments have been made about the ability to read the “reader board”; after discussion it has been decided to leave it as is. Sutton maintains it and is happy with the way it is.

Lynne has discovered our printer can't handle the appropriate print job for the Salmon bake tickets. Jeanne and Lynne will collaborate and use funds from the Salmon Bake budget/profits to have them professionally printed.

Membership- nothing new

Web site -nothing new

Newsletter - Lynne needs Bob's input by mid June. Lynne will finish the historical piece.

Education –Peggy Hodge (on vacation)

(Educational programs, presentations, classes & events)

Docents training and hours for 2019 - set up
10 Docents are scheduled for Farm Days - AB, logging museum, Farmhouse, Coop2, Barn.

Peggy is requesting Board members take the challenge to Host the AB in June. The plan is to keep the AB open when the Farmhouse is open. A Host needs to meet requirements. (over 18, etc) Sat 10-2; Sun 12-4 Let Peggy know if you want to sign up.

Weekend Docent staffing for the Farmhouse -scheduled

Weekend Staffing for the archival building - scheduled

2019 Potluck programs - September's schedule Ann Kane Burkli

October's schedule Nyle Thompson on Local Native American tribes

Peggy is requesting information be added to our sign. Sutton will work with Peggy on the information she would like to see on the sign. It seems too much information on signs in general make it difficult to read.

Operations and Facilities – Wayne Wallace (in person!) New Archival Building Annex (Rick & Ed)

Coop 2 Windows - Windows are in Bill Hodge's garage and ready to install.

Farmhouse Discussion: Attic (cleanout and insulation) -

Contract is with Clean Crawls. Insulation to be purchased by AIHS.

- *Heat pump* - To be installed next week.
- *Windows* - Installation in approximately 2 weeks.
- *Water* - Will not be reconnected. Serves no purpose at this time.
- Wayne's List
 - Sawmill n/a
- New roofs for sheds
Roof over tractor display abandoned. Consensus, the preference is to see it without a roof. A spray coat will be put on to stop the rust. Wayne is looking for the product.
- Metal roof over thick & thin mill - nothing done due to the weather
- Gem car storage building - on hold pending the new Archival building/
storage availability. Docent's would like it to be available when Farm is open for visitors.
- More chairs were ordered and are now in place for the wedding and events scheduled. (total 162)
- 2 New doggie stations were installed to help keep the grounds clean.
- Wayne will work with Melissa on her request for a door inside Coop2

- **Gardens**-Sue Huseby - no new activity to report
- **Archives**- *Rick Anderson*
Archival report and committee status
- Karen is making progress at the Farmhouse.
- The grant Rick turned in was approved for \$14,000. It will need to be signed by the governor pending budget approval.
- Dan from Vista to be here to install the heat pump in the Farmhouse this week.
- Gas pumps from Lyle's store are here now. Paperwork needs to be done to complete the transaction. Expense was about \$1000.
- The Logging Museum was said to contain asbestos. Dick inspected the area and felt the asbestos was a very small amount in the attic formerly used to wrap pipes. It is mostly disintegrated so is no danger since it is not a heated facility and no one resides there. A sign should be posted:"DO NOT GO INTO THE ATTIC"
- Revisions to the Archival Building Donor Plaque n/a
- Movie update n/a
Displays Status n/a
Inventory/Cataloging Status n/a
Farmhouse Vision and Plan n/a
- **Acquisitions** - Liane Heckman
- Kim Ziegler has made a donation. It is necessary for the item(s) to be documented with a deed of gift with his signature. Discussion to take the paperwork to his home as well as to send a Thank You note.

- **Archival Building Report - *Ed Stephenson*** Building Status
- A red light has been installed at the back door. If you see the red light on while closing up OR passing by that means the door is NOT COMPLETELY SHUT! Take action and see to it that it is closed or stop and lock it. This is a security double check since the door has not been completely closed from time to time! cost? about \$8!
- See **new business** for Dick Throm's report on the AB being used as a museum.
- **Community Services and Events – *Jeanne McGoldrick*** 2019 Events - **Farm Days** -Volunteers are potting, planting and getting cuttings ready for the plant sale. Farm Days kicks off Summer season at the Farm Saturday of Memorial Day weekend. (10-2) Oscar and Rudy stand ins could be Sutton Stephens and Jerry Bausman. Rick Anderson may fiddle, Rick Stockstad may play the accordion. There is a possibility of some Swedish-Finn dancing.
- **Events scheduled for June and July.** See the calendar online or posted in front of the AB.
- **Salmon Bake** Meetings have been on Mondays. Mike Fotheringill, purchaser, has had surgery on his back. Others have stepped in to help. Dick Throm is picking up the salmon and paper goods. There will be at least 2 trucks needed as well as 4-5 volunteers to unload the trucks.
- **Treasurers Report – *Todd Billett***
- Financials presented for last years 2018 Taxes (Bob and Todd)
- Profit and loss spread sheet discussed.

- We are a non-profit and need to file income tax. (30 pages). This was presented to the Board as a resolution. All were in agreement. Unanimous.
- Financials through April are posted on a separate document.
- **Secretary's Report** – *Bobi Hughes*. Monthly Task List
- We have a new and simple format for the calendar that is posted at the entry of the Archival Building.
- Monthly tasks have been completed.
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NEW BUSINESS AND MEMBER OPEN FORUM

- **Quilt block for the barn** - Island Arts have proposed a Barn Quilt for the Farm. 4x4 sheet of plywood. They would like Board approval. Originally, they wished to place it on the barn but have requested it now be placed on the south side of the AB. Design would be related to the Swedish-Finn flag or flag of Aland origins. The design/color will need to be approved by the Board. Bobi placed a motion to place a Swedish-Finn theme Barn Quilt on the South wall of the Archival Building pending Board approval of the final design. 2nd by Ed Approved Unanimously.
 - **POLICY FOR BARN, FARMHOUSE and OUTBUILDINGS**
- Bob will write a policy proposal to address the fact that nothing happens to the Barn or Farmhouse without the approval of the Board.
- Categories:

- A. Historic buildings built before 1920- keep in original condition
- B. After 1921 but before the farm was turned over to AIHS. Chicken coops and out buildings. We want to respect these buildings but they can be repurposed like the museum store and Lois Scholl rooms.
- C. Built after 1975

USE OF ARCHIVAL BUILDING AS A MUSEUM - a proposal by Dick Throm

Dick talked about the use of the archival building as a museum based on the feedback he is getting from AB donors. Feedback includes “seems like it is getting to be a community and arts center”. People had donated money thinking it would be used as a museum. Dick, after thinking it over, is now suggesting a way to add a museum aspect to the AB.

Items to address: Set aside a showcase area with a 1930’s theme, which could be a way to get more use out of the building.

Set up various items for interaction by visitors.

Mock use of the old wringer washer to show how it was done in the past.

Show the smoking chair and compartments for the storage of the pipes.

Make displays geared to children with some hands on items for them. ie phonograph, toys, viewing of the Chemistry set “for 5th & 6th grade boys” and speak on the advancement of it in today’s world.

Art displays manned by Island artists as well as talks on birding, photography and art. For example, Lynne could display/show 15-20 of her pictures? OR John Larsen with his art/wildlife photography? OR Belen Schneider with birding and photography? Advertise a date that the artist would be available at the AB to answer questions such as how to start the first steps to a hobby? Possibly leave the display up for a month.

There are so many things that could be used to depict farm life.

Wayne and Dick have already discussed making something on rollers to enhance the existing built in displays. Discussion ensued regarding the size of the area that could be designated for this endeavor. The possibility exists that it could be up to 1/4 of the available floor area.

Dick feels that this would satisfy almost anybody that feels we are not using the AB in a museum manner and would really establish the archival building. Care needs to be taken that the other curators involved would not feel that their displays are taken apart after they have so purposefully placed items in their displays.

It has been pointed out that creating displays in the AB is not mandatory but is favorable for enhancement to the use of the building as a museum. Ed reported that Rick is already working on that aspect. Bob suggested that we ask Rick to report next time on his plan and timetable of making this building more of a museum. It was acknowledged that the canoe didn't work out. Also, the gas pumps are restored and ready which took at least 2 years to get done! None of restoration work happens overnight.

Lynne suggested that the AB display could have an item or items from select areas and label them. That could refer guests to that venue for a more complete display of the items of interest.

Todd had a concern that if we use 1/4 of the AB for a museum and have an event it would get a little cramped. Bob indicated that anything we do will have a trade off. The challenge we have is to define the right trade off. Event vs Museum. Lynne indicated that we would have to work around the layout. Bobi suggests the additional cabinets could be rolling in order to compress the area when needed. Ed indicated that rolling cabinets had been looked at some time ago.

Bob acknowledged that Dick really 1)cares about this project, 2) is happy to do it, 3) has lots of great ideas, 4)knows everybody involved and 5)everybody likes him!

Results: Dick will talk to Rick. Dick will work with the Archival Director (Rick) as a “Special Project Display” for the AB. Karen and Dick will also work together on items from the Farmhouse.

The Board supports setting aside an area for this endeavor with additional displays to create an “area” (approximately 1/4 of the building suggested or a portion thereof) to include existing display cabinets. Again, Dick will talk to Rick.

No other discussion on this subject at this meeting.

Meeting adjourned 9pm.

Officers: Bob Bedoll, President

Ed Stephenson, Past President

Kathleen Treichel, Vice President

Bobi Hughes, Secretary

Todd Billett, Treasurer

Directors: Rick Anderson, Archives

Peggy Hodge, Education

Lynne Jacobsen, Public Information

Jeanne McGoldrick, Events & Community Services

Wayne Wallace, Operations & Facilities

Sutton Stephens, Director Emeritus

Museum: Kathy Bailey

Leslie Lamb

Committee Chairs & Task Managers:

Liane Heckman

Jane Groppenberger

Sue Huseby

Marsha Howells

Jerry Simonsen

Dick Throm

Dave Hummel

