

The Anderson Island Historical Society

October 14, 2020 meeting minutes

Zoom Meeting called to order

by Bob Bedoll at 7:00pm

Verification of a Quorum

by Secretary Paul Oppenheim

Attendees

Todd Billett, Ed Stephenson, Jeanne McGoldrick, Rick Anderson, Penne Wilson, Bob Bedoll, Ed Stephenson, Wayne Wallace, Paul Oppenheim, Peggy Hodge, Carol Pascal.

Absent

Approval of Agenda - approved

September minutes – approved

REPORTS

President's Report (Bob Bedoll)

Dave Jacobsen will be leaving the Island next Spring. His departure necessitates finding a replacement for Dave's role as the Health Department liaison. This is a critical position. Rick suggested getting a list of duties. Jerry Simonson was mentioned as a possible candidate.

Annual meeting is November 14th at 7pm. Bob will handle the logistics of the event. Each Board member needs to prepare a three minute brief on their activities for the past year and send to Bob so that he can incorporate them into the meeting presentation.

Vice President's Report (Carol Pascal)

AIHS received an insurance refund of \$931 due to cancellation of events

As of August 31, the Gift Shop had sales of \$3,494, ordinary income of \$2,173 and other expense of 6,239 for a net loss of \$4,065. The other expense was largely the inventory write-down.

The new system is working, the gift shop is making sales with it. There are still some accounting issues to fix. A weak signal which prevents the gift shop from making credit sales on rainy days.

There is a regulatory body, Payment Card Industry, that has requirements for anyone accepting credit cards for making sales. Carol is researching how best to meet those requirements.

Overall, the gift shop still has some accounting issues. The store has not been depreciating capital assets. Todd has been bringing reconciliations up to date, and the store reconciliations are now current. We need more work on back-up procedures, both for backing up data and for having the ability to cover for each other.

It was moved (Carol) and seconded (Rick) to increase the capital expense threshold to \$1000. The motion passed.

Bob requested Carol write a financial policy and she agreed to do so.

Treasurer Report (Todd Billet)

Todd Billett presented the Profit and Loss Budget for September 2020. In addition, the Anderson Island Historical Society (AIHS) balance sheet as of September 2020 was presented. These reports are attached.

Discussion about asking Rosemary Zilmer about fund raising advice.

Todd reviewed the proposed 2021 budget (attached). It was moved and seconded to adopt the 2021 budget. Motion passed unanimously.

It was moved (Bob) and seconded to approve the Internal Revenue Service (IRS) 2019 filing. Motion passed unanimously.

Public Information Report (Penne Wilson)

Penne needs Sounder input for November. The Gift Store is open by appointment. It was suggested that the Sounder stop mentioning work party lunches until such time that they are held again.

Some corrections are needed to the Store reader board.

Education Report (Peggy Hodge)

The Archival Building will be open from 10-12 Saturdays until the end of October.

Photo contest is scheduled to come down at the end of October.

Operations and Maintenance Report (Wayne Wallace)

Deconstruction of the Salmon Bake Shed continues. Maintenance shed re-roofing is complete.

Apple Squeeze was done on October 7 by farm volunteers. Approximately 170 gallons were produced. All cider was sold on October 10 and 17th to the AIHS membership.

Discussion about constructing a privacy fence between the Garmire property and the north side of the farm for \$1200. This amount was approved for the 2021 budget.

Archive Annex Building Report (Rick Anderson)

A work party consisting of Rick Anderson, Jim Battishill, Bob Bedoll, Paul Dugger and Chuck Hinds have been working three mornings per week erecting the superstructure of the new Annex Building. Bob has been sending weekly updates. Completion of the structure by the end of January is weather dependent. There are no liquidated damages in the contract.

Archive Building Report (Ed Stephenson)

The Annex grant has been received and spent.

Archives (Rick Anderson)

The Jacobsens donated First Aid Kits to the AIHS. Lane Morgan donated several books.

Events and Community Report (Jeanne McGoldrick)

There are no upcoming events. Plans are in the offing for a Hinds family wedding and a Sabeti-Siemans reception. Jeanne will approach John Field to be the wedding coordinator. Jeanne reported that all current officers have agreed to stand for re-election to their positions.

Secretary (Paul Oppenheim)

Paul reviewed the "To Do" list. All activities are current.

General Discussion

None

Meeting adjourned at 8:53 pm.