

# **The Anderson Island Historical Society Board of Directors meeting October 9, 2024, Meeting Minutes**

## **MISSION: PRESERVE, PROTECT AND PRESENT**

The meeting was called to order by President, Bob Bedoll, at 7:00 p.m.  
Verification of quorum (5) – confirmed 9 Board members.

### **Attendees:** Members and Directors

Rick Anderson, Jim Battishill, Bob Bedoll, Todd Billett, Sally Buchanan, Jon Field, Serena Frank, Carol Paschal, Ed Stephenson

**Absent:** Lee Ann Whitaker

**Adoption of the Agenda:** approved as displayed on screen.

**Approval of Minutes** from September. Approved as submitted.

## **Reports from Officers and Directors**

### **President Bob Bedoll:**

- ❖ Starlink –The bandwidth is increased and successful, except when many people are connected to our password at once, which then causes a lapse in service for the gift shop. Bob will change the password and network just before the next big event (Farm Day) and return it to the default password on the day after. Credit card sales are the only absolute need on such busy public days. Bob will also write instructions. We also need to monitor the answering machines and turn them off before auto-generated emails with voice mail. Bob, Serena, and the gift shop will receive the voicemails.
- ❖ Cold Room policy: Rick has asked for clarification about the private use of the cold room. Ed. The issue is the cost of starting up and running the power for the cold room. Ed said a policy makes this available to others for lease. Formerly it was \$4 per hour Rick offered to pay \$5 per hour of use.
- ❖ Tahoma Video project: The premier is scheduled for the Anderson Island Film Festival. Bob will show the film at the Wed work party next week for input from the Board and work party.
- ❖ November Board meeting: This will be held on the second Saturday, November 9, at 7:00, following a potluck. Board members will each provide a 3-4 minute report to the membership. **Action:** Please send bullet points to Bob about your accomplishments this year and a plan for the next year. Four positions will expire

this year: President, Vice President, Treasurer and Archivist. Todd is the only one (after 20 years) who earnestly desires to step down. Bob will post an inquiry on Facebook, seeking interested parties. The other officers are willing to continue for one more year.

#### **Vice President/Ways and Means- Carol Paschal**

- ❖ Insurance review: Our insurance agent walked the property and made observations/recommendations with Carol and Jim. These include:
  - Get fire extinguishers certified now and annually.
  - Replace the deck and stairs behind the Lois Scholl Room in Coop 2.
  - The first aid kit in the Farmhouse Kitchen is ancient and needs replacement
  - An interpretive sign for ADA compliance, although the farmhouse is not compliant due to age.
  - Batteries should be replaced in Exit signs.

**Action:** Jim will identify someone to certify the fire extinguishers, starting with the Fire Department. Sally will add a monthly review of the First Aid kits to the task list. Bob will replace the First Aid kit in the kitchen with a new one. Todd will check the First Aid kits with the Fire Extinguishers.

- An additional suggestion by the agent is to have background checks on adults working with children at the farm. Discussion, concluding that adults responsible for children bring them; they are not left in our care, but that a board member will be present with children engaged in farm activities.
  - An emergency plan to gather and account for workers in a disaster on workdays was discussed, but nothing was concluded.
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- ❖ Garden Market: The market sold \$6000 in produce and plants this year, which represents a huge improvement in plant sales.
  - ❖ Income Tax report: Carol finished and distributed the tax report for members to review. **Serena moved to submit the report, Jim seconded the motion.** The motion was approved with one abstention.

#### **Archives: Rick Anderson-**

- ❖ Disaster Plan: About one year ago, Arron Reynolds presented a need for an island-wide disaster shelter plan including the farm. Rick has now chaired three meetings, including Serena, Jon, Ed and Bob to create a plan for the Archival Building to play a major part with other organizations/buildings in a disaster-shelter plan. A proposal is expected in December. The goal is to shelter 200 people for about 30 days. Possibly two shipping containers would be filled with supplies and located near the annex. Kathy Nussbaum was suggested as an important expert to consult, based on her past experiences in Alaska. Also, Ann Berkely and Greg Suddeth from the American Red Cross were named. FEMA provides an online course; a team of 12 people would manage the process, using four people at a time, during such an event. Ed pointed out the need for a backup propane tank, as the current capacity is one-four days. Serena added mapping of

neighborhood parcels as part of the preparation. No financing will come from our AIHS budget but will be provided through donations and other agencies.

**Treasurer: Todd Billet-**

- ❖ The profit and Loss chart and the balance sheet were displayed and discussed. September included a \$1000 anonymous donation.
- ❖ The 2025 Capital Budget was presented on the screen.
  - Carol and Jim will meet with Todd to develop costs for 10 x 20-foot tents, Sidewalk improvements, and rebuilding the Lois Scholl deck and stairs. Jim will try to find weathered wood to replace that which is rotted.
  - Ed included annual rental of the propane tank.
  - Todd explained that the 2025 budget includes a \$23,000 depreciation.

**Bob moved, and Jim seconded** approval of the budget. Unanimously approved.

- ❖ Xerox Copier Lease has expired in June. After about 8 calls to Xerox, the cost to buy out the copier rose from \$1500 to \$1864.95. The only additional cost is for toner; no service is available.

**Bob moved, and Carol seconded the motion to buy the copier. The motion passed with one abstention.**

**Education: Bob, in Lee Ann's absence**

- ❖ October 26 is a lecture about the Columbus Day storm of 1962.

**Public Information: Jon Field:**

- ❖ Oktoberfest and the potluck are posted.
- ❖ Jon is doing more for the Film Festival, with posters at the Riviera Lakeshore restaurant and Steilacoom Pub.
- ❖ Posters need review and he will update the event list in the Sounder.

**Membership:** 268 members. We need only two to get to the goal. When new members pay next month through the remainder of 2024, they will also have membership for 2025.

**Community Services and Events: Serena Frank:**

- ❖ Oktoberfest is October 19. Due to Kevin's food cost, the tickets are \$40.
- ❖ The potluck is October 26.
- ❖ Nov. 1,2,3 are dates of the Film Festival
- ❖ Jim and Carol are awaiting a sidewalk removal and replacement estimate from Doug Emerick.
- ❖ Farmhouse: A right-hand rail should be added to the right-hand side of the porch stairs.
- ❖ The Welcome sign restoration is coming along well. Originally a donation by the Community Club 1926 at the ferry dock, the sign was donated to the Farm in 1982 when the county took it down.
- ❖ The Mini Split project, originally budgeted for the Lois Scholl Room, will be significantly increased to condition the entire Coop 2 building. The 48-ton unit will be located under the building to support all three zones and preserve the historic appearance of the building. Additional efforts will be to seal windows and provide

black-out curtains. Jim noted that he had just observed that there is no insulation under two-thirds of the building, only the Lois Scholl room. **Discussion** resulted in a decision to wait and evaluate future problems.

The first (entry) space will remain uninsulated, with the original door. A metal interior door will seal the conditioned space.

- ❖ Jim stated a concern about the increasing use of our tables, chairs, and tents by other organizations. Jon agreed this is an increasing burden on our manpower. Bob supports the ability of AIHS to provide this service for the community and showed a slide with the policy 2008. **Action: Jon will write an amendment to loan policy 2008 for discussion at the December meeting.**

#### **Archival Building: Ed Stephenson**

- ❖ Ed and Jon continue to clean out the storage space. Ed added new racks for the signs.
- ❖ The water fountain was fixed.
- ❖ Some track lights are failing, due to natural aging.

#### **Secretary: Sally Buchanan**

- ❖ The task Spreadsheet was reviewed and discussed. Additional task of first aid kits will be added.
- ❖ Newsletter: articles are planned, and writers being approached. Jon will provide photographs. Jen Connelly will do formatting. A November publication is expected.

**Additional Business:** Rick needs assistance in purging and sorting a large quantity of historical material from file cabinets. He will make a pile for board members to look through. IRS records and financial information is to be kept for four years.

The meeting was adjourned at 9:25.

Respectfully submitted: Sally Buchanan